

	POLICY ON PLASTIC WASTE REDUCTION	Date Created: January 3, 2021
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I. PURPOSE

To promote a more sustainable society and protect the environment, Mapua has set programs, processes and guidelines to reduce the amount of plastic waste produced.

II. SCOPE

These guidelines are applicable to all employees, students, tenants and visitors.

III. DEFINITIONS

Plastic Waste

Also called plastic pollution is the the accumulation of plastic objects (e.g. plastic bottles, plastic containers) in the Earth's environment that adversely affects wildlife, wildlife habitat, and humans.

IV. RESPONSIBILITY AND AUTHORITY

Housekeeping Supervisor

Shall monitor the strict implementation of proper segregation of waste.

Janitors

Shall collect the garbage in different waste bin and segregate it in proper disposal.

Pollution Control Officer

Shall ensure compliance with the requirements of Presidential Decree 1586, Republic Act (RA) 6969, RA 8749, RA 9003, RA 9275, their respective implementing rules and regulations, and other pertinent rules and regulations

Udenna Environmental Services

DENR registered environmental transporter, hauler and treater, contracted by Mapua to collect, transport and perform treatment on various hazardous waste generated by the campus included in the Waste Generation ID issued by DENR



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V. DETAILS OF POLICY

Programs/Processes to reduce plastic waste generated in the University

1) Plastic Bottles, Plastic Containers and other types of Plastic

- Sorting bins for plastic containers to recycle bottles are located in the different areas of the campus.
- Used plastic bottles are being sorted to be sent to a local recycling center.
- Providing water dispensers for students and personnel to discourage them from buying bottled water.
- Encouraging personnel and students to bring their own water container.
- All canteen concessionaires are not allowed to use plastic plates, plastic utensils, plastic, Styrofoam and other plastic materials for their food preparation and packaging.
- Canteen concessionaires may only use paper cups, cutlery made of potato starch or cornstarch and paper straws.
- Canteen concessionaires are required to give a small discount if employees and students will bring their own food container.

VI. PERFORMANCE INDICATOR

To ensure that the amount of plastic waste generated and recycled across the university are properly monitored and recorded by the Housekeeping Supervisors and checked by the Pollution Control Officer.

VII. REACTION PLAN

If in case somebody do not follow the programs/processes set by Mapua to reduce the amount of plastic waste produced a sanction shall be implemented. Continue the awareness program to achieve the programs indicated in this policy.

VIII. REPORTORIAL REQUIREMENTS

Report Title	Frequency of Update	Responsible Personnel
Monitoring of plastic waste generated and recycled	Monthly	Housekeeping Supervisors / Pollution Control Officer

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IX. REFERENCE DOCUMENTS

	Document Code	Title
1.	FM-CD-32-02	Monthly of Generated Garbage Form

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